

## Minutes of the Governing Body Meeting – March 6, 2019

- Present:** David Holohan (Chairperson) in attendance via phone, Dr Fionnuala Anderson, Celine Blacow, Marie Carroll, Kieron Connolly, Dr Annie Doona, Anthony Dunne, Maeve McConnon, John McDonnell, Cllr Sorcha Nic Cormaic, Áine O'Sullivan, Joachim Pietsch, Chloe Power, Tom Taylor, Cllr Barry Ward
- Apologies:** Fiona McLoughlin, Jim Pipe, Aoife Ruane, Cllr Barry Saul
- In Attendance:** Bernard Mullarkey, Elizabeth Stunell

As David Holohan attended the meeting via phone, the meeting was chaired by Marie Carroll.

### 1. Adoption of Agenda

The Agenda was adopted as circulated.

Proposed: Cllr Sorcha Nic Cormaic  
Seconded: Dr Fionnuala Anderson

### 2. Conflicts of Interest

Following a recommendation in the recent External Governing Body Effectiveness Review, it has been agreed that an opportunity for members of the Governing Body to declare any potential conflicts of interest regarding items scheduled for discussion at that meeting, will be included as a standing item on future agendas for both the Governing Body and the Audit and Risk Committee of Governing Body.

Anthony Dunne noted to the Governing Body his intention to stand for election for the post of Student Union President 2019-2020.

### 3. Adoption of Minutes of the Meeting of February 6<sup>th</sup> 2019 (including Internal Publication)

The Minutes of the Meeting of February 6<sup>th</sup> 2019 were approved (including approval for internal publication).

Proposed: Cllr Sorcha Nic Cormaic  
Seconded: Maeve McConnon

#### 4. **Matters Arising**

- **IADT Strategic Plan 2019-2023** – IADT’s Strategic Plan 2019-2023 was formally launched by Minister of State for Higher Education Mary Mitchell O’Connor TD on February 27<sup>th</sup> last. The President thanked David Holohan and Chloe Power for their speeches and support on the day. The launch event was well attended by staff, guests and representatives from the Creative and Cultural sectors, and IADT received a significant amount of positive support and endorsement for the Strategic Plan on the day and through social media. IADT’s international visitors from Sumy State University, Ukraine, and from George Brown College, Canada, also attended the launch and met with Minister Mitchell O’Connor. IADT’s strategic aim to remain as an autonomous Institute of Technology, whilst being open to embracing any future relationships or alliances that were advantageous and further the aims of the Institute, was acknowledged by the Minister of State on the day.
- **Key Performance Indicators** – the process to develop Key Performance Indicators (KPIs) to deliver IADT’s new Strategic Plan is underway. Members of the Executive met with their Functional Area Managers on February 13<sup>th</sup> last and a draft set of KPIs were developed. The process to refine and formally agree these is nearing completion.

#### 5. **Correspondence**

- **Recurrent Grant 2019** – correspondence has been received from the HEA notifying IADT of the provisional Recurrent Grant Allocation for 2019. The Secretary/Financial Controller will give a presentation on the budget allocation as part of Item 9.2.

#### 6. **Technical Approvals**

##### 6.1 **Bank Accounts**

None.

##### 6.2 **Property Rentals**

The Governing Body approved the following Media Cube Licences:

- GladCloud
- Feedback Analytics Ltd t/a CX Index
- Rattleberry
- Weebox

Proposed: Maeve McConnon

Seconded: Joachim Pietsch

##### 6.3 **HR Appointments**

###### **Completed External Interview Board Recommendation**

Following the withdrawal of the 1<sup>st</sup> candidate appointed to the below panel (approved by Governing Body on 9<sup>th</sup> January 2019), Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the competitions, which were advertised in October 2018. The closing date for this competition was Friday 16<sup>th</sup> November 2018 and interviews took place on 14<sup>th</sup> December 2018.

**27/18, Access Officer, Fixed Term Full Time – Maternity Leave Cover**

**Hired Through Agency – Interview took place on 6<sup>th</sup> February 2019.**

**Agency 01/19, Assistant Staff Officer – Directorate of Creativity, Innovation & Research, 1 Year Fixed Term P/T (0.5 WTE)**

Proposed: Marie Carroll  
Seconded: Anthony Dunne

**7. Governing Body Committees and Academic Council**

**7.1 Minutes of the Academic Council Meetings of 7<sup>th</sup> January 2019**

The Minutes of the Academic Council meeting of 7<sup>th</sup> January 2019 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President. The President noted concerns raised by students at Academic Council regarding the lack of certain facilities – a number of KPIs in support of IADT's new Strategic Plan have been included to address these concerns. In addition, ahead of IADT's Programmatic Review of undergraduate programmes, a cross-Institute working group was established to consider whether Semesterisation should be introduced into IADT's programmes, and to make a recommendation for consideration by the Academic Council and Institute Executive. In addition, the group will develop some suggestions on possible models of Semesterisation to be considered. Further updates will be provided to future meetings of the Governing Body.

**8. Governing Body Resolutions**

**8.1 The Governing Body Approves the Regulations for the Election of Student Representatives to the Governing Body (3/2019)**

The Governing Body was reminded that student members of the Governing Body are appointed for a 12 month term of office commencing in July of each year. Regulations for the election of Student Representatives to Governing Body were presented to the Governing Body for approval. A query was raised regarding provision for Transgender students within the regulations – it was however noted that current legislation only provides for representatives to be appointed on a gender balanced – male/female basis. The President noted the need to bring this issue to the attention of the Minister for Education and Skills and to seek for provision to be made for Transgender staff/students who wish to be appointed to Governing Bodies where a male/female category is currently specified within legislation. Resolution 3/2019 was adopted by the Governing Body.

Proposed: Cllr Barry Ward  
Seconded: Cllr Sorcha Nic Cormaic

*(Aine O'Sullivan joined the meeting at 8.30)*

**8.2 The Governing Body Approves the Report on the Effectiveness Review of Governing Body (4/2019)**

Following interviews with Governing Body members undertaken by PriceWaterhouseCoopers, a report regarding the External Review of the Effectiveness of Governing Body was circulated to the Governing Body. A number of recommendations were noted within the report including declarations regarding potential conflicts of interest to be an agenda item for all meetings, circulation of meeting papers electronically through a dedicated

meeting support software platform, and receipt of draft minutes of meetings as soon as possible following each meeting. It was further suggested that a Work Plan should be developed for the Governing Body – the formation of the Work Plan will be considered further by the Chairperson. Resolution 4/2019 was adopted by the Governing Body.

Proposed: Áine O'Sullivan  
Seconded: Dr Fionnuala Anderson

## 9. President's Briefing

### 9.1 President's Briefing

Circulation of a briefing by the President was noted by the Governing Body – a number of key events and achievements from within the briefing were highlighted:

- **Oscars** – unfortunately IADT's nominees were not successful at the recent Oscars however receiving shortlisted nominations was a significant achievement for the graduates.
- **Visual Communications Graduates selected amongst Top 30 International Design Graduates of 2018** – congratulations to Visual Communication Design graduates Liam Hamill and Susannah O'hUadhaigh on being selected amongst the Top 30 International Design Graduates of 2018 selected by The Design Kids (TDK), the global on-line resource for student and graduate graphic designers.
- **Student Enterprise Bootcamp** – the annual Enterprise Boot Camp took place recently with final pitches being made to a judging panel on 19<sup>th</sup> February last.
- **Jonathan Ho** – Jonathan Ho – graduate of BA (Hons) Photography, has co-founded new magazine Point. 51 – an independent print magazine exploring essential contemporary issues in Europe.
- **Royal Television Society Student Awards** – a number of IADT National Film School students were nominated for awards at the 2019 Royal Television Society Student Awards Show. The awards were announced on Tuesday March 5<sup>th</sup> and IADT's students were successful in 3 of the 4 categories in which IADT students were nominated – Animation, Short Film and Drama.
- **Taster Days** – over 500 prospective students took part in the recent Taster Days which took place on campus during February. Upcoming 'open sessions' being held by the Faculty of Enterprise and Humanities were also noted.
- **Exhibition** – Vera Ryklova, graduate of the BA (Hons) Photography degree, has opened her first solo exhibition at the Triskel Arts Centre – the exhibition is entitled 'Aesthetic Distance'.
- **Scholarship Opportunity** – the LAB Gallery at Dublin City Arts Office and IADT, are partnering to offer a unique ARC-LAB Gallery Curatorial Scholarship in the context of curatorial education at postgraduate level. The ARC-LAB Scholar will work with the Curator of the LAB Gallery on programming and research into curatorial strategies and develop a self-initiated curatorial project at the LAB Gallery. The ARC-LAB Scholar will be funded as a full-time student on the IADT MA in Art and Research Collaboration (ARC) which is an 18 month practical Masters programme taught in the LAB. The closing date for applications is Tuesday 2<sup>nd</sup> April 2019.
- **In the Making** – during January and February, Pallas Projects provided a platform for emerging art practices, hosting three consecutive exhibitions of new work by degree year students from IADT's BA in Art – the exhibition was open to

the public. The students were assisted in preparing their exhibitions by IADT's postgraduate students studying the MA in Art Research Collaboration.

- **International Women's Day (IWD)** – IADT will host a series of events for staff and students on both the 7<sup>th</sup> and the 8<sup>th</sup> of March to mark International Women's Day. The events will include a film screening and discussion, table quiz, and a number of talks (including a focus on elite women in sport), and exhibitions. In addition the President will be speaking at an IWD event for Business Women at the invitation of Mazars on the 8<sup>th</sup> March, and the Vice President for Equality and Diversity Dr Andrew Power will be speaking at Girls in Technology Event on 28<sup>th</sup> March next.
- **International Programme Partnerships** – IADT continues to work with George Brown College, Canada, to develop further programme partnerships, and recently hosted a visit by Lynn Buckerfield from George Brown College to continue work towards a joint programme in the area of Entrepreneurship. Work is also continuing with Sheridan College, Canada, towards the development of a joint MA in Animation.
- **International Visitors** – IADT recently hosted a delegation from Sumy State University, Ukraine, as part of the Align Erasmus-funded project. It is hoped to work with Sumy State University on a project to develop a 'one-stop' online platform for students which would streamline and digitise processes such as applications for deferrals, and enhanced access to online student records. The President recently hosted a visit from the Ambassador of Morocco who visited IADT to discuss potential staff and student projects with IADT. IADT also hosted a visit by a delegation from Huanghuai University in China on February 21<sup>st</sup> last, to discuss possible programme opportunities with IADT.
- **Changing Futures** – 'Changing Futures' is a website designed by young people with experience in care, to support children and help them understand their situation. 'Changing Futures' was launched recently and has been well received. A significant amount of support for the development of the website was provided by IADT students over the last year – this was acknowledged by the Governing Body.

*(Celine Blacow joined the meeting at 9.00)*

## **9.2 IADT: Financial Update**

Confirmation of the Provisional Recurrent Grant Allocation has been received from the HEA. The Secretary/Financial Controller gave a presentation on the sectoral breakdown of the Recount Grant Allocation Budget and its allocation across the Higher Education Sector.

IADT has received the highest level of budget allocation increases across the sector. This was widely welcomed by the Governing Body. The Secretary/Financial Controller noted the significant contribution maintaining increased student numbers has had on this. Issues regarding inconsistencies in the metrics for determining a proportion of the allocation were noted and have been raised with the HEA.

## **9.3 Athena SWAN Update**

Collation of IADT's application for Athena SWAN Bronze Accreditation is ongoing at present and a first draft submission document is nearing completion. A meeting of the Athena SWAN Sub-group of Governing Body will be called shortly to update on progress and to review documentation ahead of IADT's submission in April of this year. The submission document is formulaic in nature with strict word-counts which

must be adhered to. The outcome of the application will be known in November. The high failure rate for first-time applications was outlined to the Governing Body however extensive feedback on failed applications is provided to assist future applications for accreditation.

A number of actions have been identified during preparation of IADT's submission for example actions to address the lack of childcare facilities on campus – it is hoped to engage with local crèche and child-minding facilities to determine possible supports for staff and students of IADT. In addition, work to address imbalances in relation to gender and/or diversity, have been included in IADT's KPIs being set to deliver the Strategic Plan. IADT is also working with Investors in Diversity to deliver workplace training in areas where training needs have been identified.

The next meeting of the Governing Body will take place on April 3<sup>rd</sup> 2019.

Signed: \_\_\_\_\_  
David Holohan  
Chairperson

Date: \_\_\_\_\_