

## **Minutes of the Governing Body Meeting – September 5, 2018**

**Present:** Celine Blacow, Marie Carroll, Dr Annie Doona, Anthony Dunne, Maeve McConnon, John McDonnell, Fiona McLoughlin, Áine O’Sullivan, Joachim Pietsch, Chloe Power, Cllr Barry Saul

**Apologies:** David Holohan (Chairperson), Dr Fionnuala Anderson, Kieron Connolly, Cllr Sorcha Nic Cormaic, Aoife Ruane, Tom Taylor, Cllr Barry Ward

**In Attendance:** Bernard Mullarkey, Elizabeth Stunell

The President informed the Governing Body of the death of Creative Music Production student Andrew West who died suddenly over the summer. Members of the Governing Body extended their condolence to Andrew’s family at this sad time – the President will write to Andrew’s family on behalf of the Governing Body.

The meeting was chaired by Marie Carroll, Deputy Chairperson of the Governing Body.

The chairperson welcomed Chloe Power and Anthony Dunne – Student Representatives – to the Governing Body.

### **1. Adoption of Agenda**

An additional item – Item 7.2 – was proposed to be added to the Agenda for this meeting and a revised Agenda circulated to the Governing Body. The revised Agenda was adopted as circulated.

Proposed: Maeve McConnon  
Seconded: John McDonnell

### **2. Adoption of Minutes of Meeting of June 13<sup>th</sup> 2018 (including Internal Publication)**

The Minutes of the Meeting of June 13<sup>th</sup> 2018 were approved (including approval for internal publication).

Proposed: John McDonnell  
Seconded: Maeve McConnon

### **3. Matters Arising**

- **Digital Media Building** – meetings with the Design Team for the Digital Media Building are continuing and work is progressing on plans for the internal layout of the building. At present the project remains on course for delivery in 2021.

- **Governing Body Membership** – a nomination to the Governing Body has been received from Houghton Mifflin Harcourt and has been forwarded to the Dublin and Dun Laoghaire Education and Training Board for onward recommendation to the Minister for Education and Skills at their next meeting.

*(Joachim Pietsch joined the meeting at 8.15)*

- **Creative Arts Review** – the President and the Director of the National College of Art and Design have written to the HEA outlining that it would not be possible to undertake a consultation process with staff, students and Governing Body members, in time to issue a response to the Creative Arts Review Report in July as was requested by the HEA. Both institutions have agreed to issue a response to the report in January 2019 and the President will meet with Prof. Sarah Glennie – Director of NCAD – to commence this process in the coming week.

#### **4. Correspondence**

None.

#### **5. Technical Approvals**

##### **5.1 Bank Accounts**

None.

##### **5.2 Property Rentals**

The Governing Body approved the following Media Cube Licences:

- Smart PMO
- Mediastreet
- Irish Whiskey Magazine

It was also reported that the Media Cube is now at full rental occupancy and that a waiting list for rental spaces is being opened. This was welcomed by the Governing Body.

Proposed: Maeve McConnon  
Seconded: John McDonnell

*(Fiona McLoughlin joined the meeting at 8.20)*

##### **5.3 HR Appointments**

##### **Completed Interview Board Recommendations (Internal & External Competitions)**

The President has received the following recommendations. Subject to the satisfactory completion of the verification processes the President is prepared to recommend the appointment from the panel of the nominated candidate subject to references, Garda Vetting and completion of Medical. Such sanction to appoint is conditional on the President being satisfied, following review, that the necessary funding arrangements and compliance with Employment Control Ceilings are in place to support appointments on a case by case basis.

<b>Ref No.</b>	<b>Job Title</b>
16/18	AL in Film (Cinematography) (0.5wte) – 1 Year Fixed Term
14/18	AL in Applied Psychology – Permanent Part-time (0.5wte)
13/18	HR Officer (Acting) – Fixed purpose (Maternity Leave Cover)
12/18	Library Grade V – Fixed Purpose

### ***Special Leave / Secondment for 2018/19***

#### **Progression**

The following staff member has applied for Progression from AL to L, the Progression Panel has met and approved the progression and the President has approved the outcome. We are now seeking ratification from Governing Body for the staff member's application:

Proposed: Marie Carroll  
 Seconded: Joachim Pietsch

## **6. Governing Body Committees and Academic Council**

### **6.1 Minutes of the Academic Council Meeting of 12<sup>th</sup> March 2018**

The Minutes of the Academic Council meeting of 12<sup>th</sup> March 2018 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President. It was agreed that a presentation will be given to the Governing Body on the role and function of the Academic Council and its sub-committees – this presentation will be scheduled for October's meeting.

## **7. Governing Body Resolutions**

### **7.1 The Governing Body approves IADT to enter an agreement with Bleeperbikes (8/2018)**

The Secretary/Financial Controller noted an approach to IADT made by Bleeper Bikes to participate in their bike rental scheme, and provided an overview of the scheme to the Governing Body. The initial license will be for a one-year period. Resolution 8 /2018 was adopted by the Governing Body.

Proposed: Fiona McLoughlin  
 Seconded: Chloe Power

*(Aine O'Sullivan joined the meeting at 8.30)*

### **7.2 The Governing Body approves the awarding of two Scholarships to two Undergraduate Applicants under Places of Sanctuary (9/2018)**

The President briefed the Governing Body regarding the proposal to introduce two undergraduate scholarships for refugee seeking asylum wishing to undertake undergraduate courses at IADT. At present, refugees awaiting processing of their applications for asylum, must pay fees at international student rates should they wish to undertake programmes at 3<sup>rd</sup> level institutions. It is hoped that this will be addressed by Government in the near future. The financial implications of offering up to 2 scholarships each year under the Places of Sanctuary scheme were outlined to the Governing Body. The Governing Body noted its support for this scheme and Resolution 9/2018 was adopted by the Governing Body.

Proposed: Anthony Dunne  
 Seconded: Joachim Pietsch

## 8. **President's Briefing**

- **Royal Television Society Awards** – IADT students Dave Fox, Laura Gaynor, Alfie Hollingsworth and Conor Donoghue won the Undergraduate Drama category at the recent Royal Television Society Awards for their film 'Pernicio'.
- **Galway Film Fleadh** – IADT graduates Jack Kirwan and Eabha Bortolozzo won 'Best Animation' at the recent Galway Film Fleadh which took place during July for their animation 'The Usual'.
- **Quintet of Artists** – IADT graduates David Cooke, Caroline Canning, Michael McWilliams, Carole Shubotham and Zsolt Basti, held an exhibition entitled 'Quintet of Artists' at the United Art Club from August 2<sup>nd</sup> to 20<sup>th</sup> last.
- **Photography as Contact Zones Conference** – the Photography as Contact Zone: Migration and Cultural Encounters in America conference took place at IADT from June 20-22 last. Speakers at the conference included Professor David Bate (University of Westminster), Professor Carol Williams (University of Lethbridge, Alberta Canada) and Professor Tina Campt (Barnard College).
- **Creative Summer School** – IADT – as part of the Leinster Pillar I Cluster – hosted a Creative Summer School on campus on June 28<sup>th</sup> last. 60 participants took part on a one day course in each of the 5 Leinster Pillar 1 institutions – IADT, UCD, TCD, NCAD and Marino Institute of Education.
- **NARFU and Loras College** – IADT continues to develop links with both the Northern (Arctic) Federal University, Russia (NARFU), and Loras College (USA), and hosted delegations from both colleges during June. Both visits were noted as being a success.
- **Teaching and Research Showcase** – the annual Teaching and Research Showcase took place on June 19<sup>th</sup> last at which a number of IADT's staff members presented posters on their research work to their peers.
- **Summer Works** – a number of summer works projects were undertaken on campus over the summer including renovations and upgrades to lecture theatres in the Atrium building, necessary repairs and upgrades to the Metal Workshops and a curation project to re-hang artwork purchased as part of the institute Art Collection.
- **Campus Rentals** – IADT's campus was busy over the summer months with a wide range of rentals to amongst others Football Clubs, Language Schools and various Film productions. In addition from September of this year, the Institute of Education will be renting spaces at IADT to offer grinds classes to 2<sup>nd</sup> level students.
- **Programmatic Review** – Programmatic Review for IADT's Postgraduate Programmes took place on June 14<sup>th</sup> and 15<sup>th</sup> last. Both Faculties had a successful Programmatic Review with a small number of recommendations, and agreement of the formal Panel Report is underway. The finalised Panel Report will be circulated to the Governing Body. Preparations for Programmatic Review of IADT's undergraduate programmes will commence in September.
- **CAO Recruitment** – the President gave an update regarding the current CAO process which is underway at present. To date 589 of the target 609 places have been accepted by applicants and the registration process is underway. Further offers have also been made for remaining available places. It was however noted that the number of accepted places is subject to ongoing change as the CAO process continues across the third level sector. A presentation on the student numbers and profile will be given to the Governing Body by the Registrar at the December meeting. Work to boost the profile of a number of courses will need to be undertaken in areas where application numbers have fallen.

- **Employment Control Framework** – the Employment Control Framework remains in place however it is hoped that the allocation may be reviewed in the near future. IADT is at present a small number of staff over the allocation.
- **HEA Update** – it was noted that Dr Graham Love has resigned as CEO of the HEA. A process to appoint an Interim CEO is getting underway at the HEA. A number of other staffing changes at the HEA were also noted.
- **Gender Equality** – the President and the Registrar/Vice President for Equality and Diversity presented papers at the 2018 Gender Equality in Higher Education Conference which took place at Trinity College Dublin from August 20<sup>th</sup> to 22<sup>nd</sup> last. In addition a number of staff members from IADT attended the conference.
- **Athena SWAN** – work on IADT's application for the Bronze Athena SWAN accreditation is continuing. As part of the preparation for this application, a staff survey was recently undertaken in relation to staff views on Gender Equality at IADT. The President has received this report and a number of areas of concern were identified which will be discussed at the next meeting of the Executive with a view to putting in place measures to address these.
- **Strategic Plan Development** – Mazars have now completed focus group consultations with external stakeholders, staff, students and alumni and will present their findings to the Executive on September 6<sup>th</sup>. A presentation to the Governing Body on the initial Strategic Plan will take place on October 3<sup>rd</sup> next.
- **QQI Annual Dialogue Meeting** – IADT's Annual Dialogue Meeting with the QQI took place on June 21<sup>st</sup> last at which a number of Quality-related matters were discussed and any necessary updates regarding Quality processes were outlined.
- **Technological Universities** – Ireland's first Technological University will come into existence January 1<sup>st</sup> 2019 at which date IT Blanchardstown, IT Tallaght and Dublin Institute of Technology will all dissolve. A recruitment process for the post of President of the Technological University Dublin is also underway.

#### **Student Awards and Achievements:**

**Lighthouse Film Festival** – Eleanor Rogers has won the Best Irish Short for her film 'Best Friends' at the Lighthouse Film Festival

**Tony Dunne** – a piece 'the Cardboard Republic' previously on display created by Tony Dunne, has been selected to be retained in the permanent collection at the United Arts Club.

*(Celine Blacow joined the meeting at 9.00 am)*

*(Cllr Barry Saul left the meeting at 9.05 am)*

#### **9. IADT: Financial Update**

Circulation of the Management Report for July 2018 was noted by the Governing Body. An update regarding IADT's financial position was given by the Secretary/Financial Controller. IADT remains on course to return a balanced budget for 2018.

The next meeting of the Governing Body will take place on October 3<sup>rd</sup>.

Signed: \_\_\_\_\_

David Holohan  
Chairperson

Date: \_\_\_\_\_

