

Minutes of the Governing Body Meeting – April 1, 2015

Present: Pearse Connolly, Jane Dillon Byrne, Annie Doona, Pat Hand, Jade Hogan, Tim Jackson, Sorcha Nic Cormaic, Rónán Ó Muirthile, Eleanor Roche, Cormac Shaw

Apologies: Barry Dignam, Paul Downes, Derek Larkin, Dióg O’Connell, Donal O’Mahony, Clíodhna Shaffrey, Tom Taylor

In Attendance: Bernard Mullarkey, Elizabeth Stunell

1. Adoption of Agenda

The Agenda was adopted, and it was agreed that Item 7 would be taken first.

Proposed: Eleanor Roche

Seconded: Jane Dillon Byrne

(The President and Secretary/Financial Controller left the meeting prior to the commencement of discussions on Item 7.)

(The President re-joined the meeting at 10.20am following the conclusion of Item 7.)

2. Adoption of Minutes of Meeting of March 11th 2015 (including Internal Publication)

The Minutes of the Meeting of March 11th 2015 were approved (including approval for internal publication).

Proposed: Chairman

Seconded: President

3. Matters Arising

- **Boundary Issue** – work is continuing to resolve a boundary issue with one of IADT’s neighbouring residents – it is hoped that a resolution will be achieved without the need to have the case heard in court.

4. Correspondence

- **Governing Body Membership** – Correspondence has been received from the Irish Film Board in relation to a nomination to the IADT Governing Body. This nomination has been referred to the Dublin and Dún Laoghaire Education and Training Board for approval and referral to the Minister for Education and Skills for appointment.

5. Technical Approvals

5.1 Bank Accounts

None.

5.2 Property Rentals

None.

5.2 HR Appointments

1. Completed Interview Board Recommendations

The President has received the following recommendations. Subject to the satisfactory compensation of the verification processes the President is prepared to recommend the appointment from the panel of the nominated candidate with effect from the date of their taking up duty in the particular post. Such sanction to appoint is conditional on the President being satisfied, following review, that the necessary funding arrangements and compliance with Employment Control Ceilings are in place to support appoints on a case by case basis.

24.14 Human Resources Assistant (Grade IV)

19.14 Assistant Lecturer in Visual Arts Practise

Internal Confined Acting Human Resource Manager

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the above competitions and interviews in advance of consideration by the Governing Body of Selection Board Reports at their next meeting as would be our normal practice.

Superannuation Awards

Proposed: Pat Hand
Seconded: Jane Dillon Byrne

6. Governing Body Committees and Academic Council

6.1 Minutes of the Academic Council meeting of 9th February 2015

The Minutes of the Academic Council Meeting of February 9th 2015 were noted by the Governing Body. The President updated the Governing Body regarding matters considered by the Academic Council during this meeting.

7. Governing Body Resolutions

The President and the Secretary/Financial Controller left the meeting. The President remained absent from the meeting for the duration of Item 7.

(Pat Hand joined the meeting at 9.40 am)

7.1 The Governing Body considers that the conditions existing, as set out in Clause 4 of the Contract of Employment dated 30th April 2011, with particular reference to sub clauses (a) to (c) inclusive have been concluded by the publication by the HEA of the Higher Education Strategy and Landscape, the agreement of a Compact between the Institute and the HEA and the publication of the Institute Strategy. The Governing Body therefore resolves that the requirement for the appointment of a President on an interim basis, in accordance with Section 9 (4) of the Regional Technical Colleges Act 1992 inserted by Section 10 (c) of the Institutes of Technology Act 2006 is no longer required. (8.1/2015)

Resolution 8.1/2015 was adopted by the Governing Body
Proposed: Jane Dillon Byrne
Seconded: Sorcha Nic Cormaic

7.2 The Governing Body resolves to make an appointment to the post of President, in accordance with the procedures determined by the HEA (Section 9 (2) of the Regional Technical Colleges Act 1992 as amended by Section 9 (b) of the Institutes of Technology Act 2006), under section 9 (1) of the Regional Technical Colleges Act 1992 as inserted by Section 10 (a) of the Institutes of Technology Act 2006. (8.2/2015)

Resolution 8.2/2015 was adopted by the Governing Body
Proposed: Sorcha Nic Cormaic
Seconded: Tim Jackson

7.3 The Governing Body resolves that in consideration of the foregoing Resolution 1, together with the procedures as set out above for the appointment of a President, that the Contract of the President dated 30th April 2011, will terminate on 30th April 2016. (8.3/2015)

Resolution 8.3/2015 was adopted by the Governing Body
Proposed: Sorcha Nic Cormaic
Seconded: Tim Jackson

7.4 The Governing Body resolves that the Secretary to the Governing Body be requested to formally notify the President of the above Resolutions 1 and 3. (8.4/2015)

Resolution 8.4/2015 was adopted by the Governing Body
Proposed: Tim Jackson
Seconded: Cormac Shaw

7.5 The Governing Body resolves to establish a Sub-Committee of the Governing Body for the sole purpose of the recruitment of a President of IADT in accordance with the Procedures set out below and that Rónán Ó Muirthile, Tim Jackson and Sorcha Nic Cormaic will be the members. (8.5/2015)

Resolution 8.5/2015 was adopted by the Governing Body
Proposed: Jane Dillon Byrne
Seconded: Eleanor Roche

7.6 The Governing Body resolves to request the approval of the Minister to make an appointment for a period of 7 years. (8.6/2015)

Resolution 8.6/2015 was adopted by the Governing Body
Proposed: Pat Hand
Seconded: Cormac Shaw

7.7 The Governing Body resolves to appoint the Public Appointment Service to run the process. (8.7/2015)

Resolution 8.7/2015 was adopted by the Governing Body
Proposed: Pat Hand
Seconded: Cormac Shaw

7.8 The Governing Body resolves to nominate the Secretary/Financial Controller as Secretary to the Sub-Committee of the Governing Body established for the purpose of conducting a recruitment process for the appointment of a President for IADT. (7.8/2015)

Resolution 8.8/2015 was adopted by the Governing Body

Proposed: Jane Dillon Byrne

Seconded: Eleanor Roche

(The President re-joined the meeting following the conclusion of Item 7, and in advance of the commencement of Item 2)

8. President's Briefing

- **Programmatic Review** – the 5-yearly Programmatic Review for the Faculty of Enterprise and Humanities will take place on April 27th and 28th next. The Programmatic Review for the Faculty of Film, Art and Creative Technologies will take place on May 7th and 8th. Documentation in relation to these Panel visits is being finalised at present.
- **Change of Mind Strategy** – the President noted that a strategy aimed at boosting CAO application numbers through the 'Change of Mind' has been formulated. A number of activities have been planned and an outline was given by the President. Among the activities planned are a number of workshops for Leaving Certificate students on Othello and Law elements of the Business Studies Subjects, and taster programmes for programmes in the Department of Technology and Psychology.
- **Further Education** – The President has invited the Principals of Further Education Colleges to IADT on April 17th next, to meet to discuss how IADT could form greater links with these colleges.
- **Portfolio Assessments** – the annual Portfolio Assessment for CAO applications to a number of programmes in the Faculty of Film, Art and Creative Technologies has taken place. It was noted that a number of applicants also requested to view studio spaces used for the programme.

9. IADT: Financial Update

Circulation of the Management Report for February 2015 and the supporting note from the Secretary/Financial Controller was noted. The internal budget allocation for each Functional Area approved by the Governing Body in March, has now been implemented. Timing issues in relation to the Pay Budget were noted. The budget allocation for the Estates and Facilities area will remain under pressure due to the costs of utility bills. Tight budgetary management procedures are in place to ensure that IADT meets its legal requirements to return a balanced budget for the year – it was again stressed however, that this will be difficult given the level of budget reduction applicable to the Institute. In relation to self-generated income, there is a favourable balance in income received from international students, however income earned from bank interest continues to decline due to a reduction in the interest rate and reduction in the level of reserves held on deposit by IADT. Consideration is being given to allocating a proportion of these reserves to complete necessary campus upgrades and developments.

The President noted that information is being collated in relation to the weightings assigned to a number of IADT programmes for re-submission to the HEA. It is hoped that IADT will be able to achieve an increased weighting for a number of

programmes which it is then hoped will achieve a greater budget allocation for those programmes in future years.

10. Student Report

None.

The next meeting of the Governing Body will take place on May 6th.

Signed: _____

Rónán Ó Muirthile
Chairperson

Date: _____