

Minutes of the Governing Body Meeting – May 3, 2017

Present: David Holohan (Chairperson), Dr Fionnuala Anderson, Celine Blacow, Marie Carroll, Kieron Connolly, Helen Cullinane, Dr Annie Doona, Alice Hartigan, Neil Kavanagh, Maeve McConnon, John McDonnell, Fiona McLoughlin, Cllr Sorcha Nic Cormaic, Áine O’Sullivan, Joachim Pietsch, Aoife Ruane, Tom Taylor

Apologies: Cllr Barry Saul, Cllr Barry Ward

In Attendance: Bernard Mullarkey, Elizabeth Stunell

1. Adoption of Agenda

The Agenda was adopted as circulated.

Proposed: Marie Carroll
Seconded: Celine Blacow

2. Adoption of Minutes of Meeting of April 5th 2017 (including Internal Publication)

The Minutes of the Meeting of April 5th 2017 were approved (including approval for internal publication).

Proposed: Marie Carroll
Seconded: Chairperson

3. Matters Arising

- **Programmes and Budgets** – IADT’s Programmes and Budgets document has been completed and submitted to the HEA. The annual Budget and Accountability meeting with the HEA will take place on campus on May 11th next.
- **Dr Graham Love** – the President will meet with Dr Graham Love, new CEO of the HEA, at IADT on May 30th next.

4. Correspondence

None.

5. Technical Approvals

5.1 Bank Accounts

None.

5.2 Property Rentals

The Governing Body approved the following Media Cube Licences:

- Sool Nua
- DealDoc Technology trading as MyDealDoc

Proposed: Chairman
Seconded: Fionnuala Anderson

5.3 HR Appointments

Various Posts

Permission is being sought from the Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the following competitions, which were Internal Competitions.

6/17 Postgrad Admissions Officer - (3 year Fixed Term Contract)

7/17 Senior Quality Officer, Permanent

Proposed: Celine Blacow

Seconded: Helen Cullinane

6. Governing Body Committees and Academic Council

None.

7. Governing Body Resolutions

None.

(Tom Taylor joined the meeting at 9.10)

8. President's Briefing

- **Department of Technology & Psychology Showcase** – the Department of Technology & Psychology Showcase will be opened by Lorna Ross – Group Design Director, Fjord Accenture, on May 10th.
- **Faculty of Film, Art and Creative Technologies End of Year Exhibition** – the Faculty of Film, Art and Creative Technologies Graduate Exhibition will be opened by Philip King – Broadcaster – on May 26th next.
- **MoU Signings** – IADT will be signing two further Memorandum of Understanding Agreements with the Sallynoggin College of Further Education and Stillorgan College of Further Education, on Monday May 8th next. Richard Boyd Barrett TD has been invited to witness the signing.
- **HEA Retention Report** – the President noted the most recent publication by the HEA regarding figures for Retention and Progression of students from 1st year to 2nd year, and noted that IADT achieved the joint lowest 'dropout' rate in the sector – 17%. The President noted and commended IADT's staff for this achievement, and noted that work is ongoing to continue to improve student retention rates. The HEA report relates to progression of 1st year students from the 2013/2014, to the 2014/2015 academic year.
- **President's Engagements** – The President recently attended a Film Festival in Montreal, Canada, where she spoke on the subject of Women in Film. In May, the President will chair a Quality Review Panel in relation to a number of programmes offered by Universities in Lithuania. The President will also attend the Cannes Film Festival on behalf of the Irish Film Board.
- **HEA Compact** – Self Evaluation Report on progress in achieving 2016 targets agreed in IADT's Compact with the HEA, has been submitted to the HEA as per the deadline. IADT will meet with an international panel being established by the HEA to discuss the Self Evaluation Report in September. The President reported that IADT has met the majority of the agreed targets, and acknowledged the work of all staff in achieving this.
- **Postgraduate Programmes** – IADT has launched a number of new postgraduate programmes:
 - The MA in Screen Production and Finance aims to provide industry professionals with a postgraduate programme in the area of finance and creative skills.

- The MA in Interdisciplinary Design developed in collaboration with George Brown College, Canada, has also been officially launched and it is hoped to have international students on campus to commence this programme in September.
- MA in Cinematography – a cross-Institutional postgraduate programme with partners in Estonia and Hungary – this programme will commence in September 2017.

(Joachim Pietsch joined the meeting at 9.20)

9. IADT: Financial Update

Circulation of the Management Report and supporting information relating to March 2017 was noted by the Governing Body. The Secretary/Financial Controller updated the Governing Body regarding a number of financial matters. The Secretary/Financial Controller noted that on the year-to-date, IADT has a positive variance on expenditure, however a number of larger expenditure items for example Insurances, will fall due later in the year. Projections in relation to income have been revised to take into account lower bank interest rates which will result in IADT earning less income from investments than in previous years – the need to continue to identify opportunities to generate income was highlighted. The President also noted that the €10K rental income has been received from Vodafone in relation to the Mast, and is being transferred into the Student 'Hardship' Fund as previously agreed by the Executive.

(Neil Kavanagh joined the meeting at 9.30)

10. Presentation by Ruth Barry – Marketing Manager – Marketing Analytics

The Chairman welcomed Ruth Barry – Marketing Manager – and Dr Andrew Power – Registrar – to the meeting. A presentation regarding Marketing Analytics was given to the Governing Body by Ruth Barry. The Governing Body thanked Ruth for her presentation.

11. Presentation by Jessica Fuller – Head of Creative Engagement – Research, Development and Innovation Update

The Chairman welcomed Jessica Fuller – Head of Creative Engagement – to the meeting. A presentation on Research, Development and Innovation at IADT was given to the Governing Body. The Governing Body thanked Jessica for her presentation.

The next meeting of the Governing Body will take place on June 14th 2017.

Signed: _____

David Holohan
Chairperson

Date: _____