

IADT Digital Portfolio Submission

By submitting digitally you are helping IADT maintain effective levels of “social distancing” during the COVID-19 crisis.

Thank you for your understanding and for making a digital submission. We are committed to your safety and the safety and well-being of our campus community.

Suitable Formats for your Images

Material may be supplied as follows:

1. Upload Image Files (JPG / TIF / PNG) or PDF files. Maximum file size is 5MB per piece. A maximum of 25 pieces can be uploaded with your entry.

2. Video / Animation and Motion Graphics attachments under 5MB may be added. Larger Files should be hosted on a video site such as YouTube or Vimeo. Please provide the URL.

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Photographing portfolios, artworks and notebooks with a smartphone: Please remember the purpose of these photographs is to simply record your work with as much accuracy and detail as possible.



- 1 Your Phone/Camera** – Use the best quality smartphone available to you.
- 2 Memory** – Make sure you have enough memory available to undertake the shoot.
- 3 Day Light** – Even Bright light is ideal – daylight is by far the best. The more light that falls on the portfolio the higher the detail quality, less noise and camera shake. If shooting outdoors be mindful of weather conditions.
- 4 Artificial Light** – If shooting indoors choose an open area (wall or floor) with a very high volume of natural light. Don't photograph in fading light.
- 5 Your Artworks** – If the work is within a plastic sleeve please remove to avoid shine. Shoot with pages on the floor or fixed to the wall. This will allow you to fill the frame easily. Shoot with the camera phone directly above / directly in front and centred. Stand on the opposite the light source so you don't cast a shadow across your work.
- 6 Capturing an Image** – Photograph one page at a time filling the screen of the phone without the folio spilling outside your frame. **Don't crop** move the camera in, cropping with your phone decreases the detail quality.
- 6 Notebooks** – Photograph all your notebooks/research. It is acceptable to include the fingers/hands you'll be using to hold the books open but minimise their encroachment into the page. You might consider making a short video of your notebooks and sharing the film.
- 7 Before Submitting** – Download and review images for camera shake and sharpness. **Reshoot if necessary.** Take your time. Save the images and back them up.

