

Aegrotat and Posthumous Awards Policy

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Purpose	This is the Institute's Policy on Aegrotat and Posthumous Awards. It outlines policy and procedures for students and staff
Commencement Date	March 2018
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Who needs to know about this document	All staff and all students
Revision History	Version 2 October 2014 Version 1 October 2009
Policy Author	Office of the Registrar
Policy Owner	Office of the Registrar

1 Aegrotat Award

An **Aegrotat Award** may be made where a student, in the later stages of a programme of study, dies or is unable, due to serious illness or other grave circumstances, to complete assessments for the award of the degree to which they were registered. To be eligible for an aegrotat award a student *will have accumulated 60% of the credit* required for the programme of study.

In making a recommendation to the Registrar for an aegrotat award, the Faculty, through the Programme Chair/Co-ordinator/Head of Department, would take account of the candidate's performance during the programme of study, along with relevant evidence, which would demonstrate that, had the student completed the assessments, they would clearly have reached a standard for the award of a degree.

1.1 Policy Principles

- An aegrotat award may be awarded to a student in the event of death, very serious illness or similar grave circumstances which render the student unable to complete towards the end of their programme of study. To be eligible for an aegrotat award a student will have accumulated 60% of the credit required for the programme of study
- An aegrotat award is unclassified
- In the event that a student recovers from a serious illness they may be permitted to re-enter the programme of study
- In the event that a student dies prior to the completion of their programme, but has not yet achieved 60% of the credit required, they may be awarded a Posthumous Award (see below)
- Aegrotat awards do not confer the entitlements which might otherwise be associated with the programme of study concerned, these could include any rights to practice, to register with a professional body or to gain exemptions from professional body requirements

2 Posthumous Award

A **Posthumous Award** may be awarded where a student dies prior to completion of their programme of study, *but too early to qualify for an Aegrotat Award*, and may be presented to next-of-kin at a conferring or other appropriate ceremony.


2.1 Policy Principles

- A posthumous award may be awarded to a student who dies prior to completion of their programme of study and who has accumulated less than 60% of the credit required for the programme of study
- A posthumous award will detail the credit gained by the student in relation to the programme of study to which they were registered, where the volume of credit is not sufficient for the award of a recognised minor award of the Institute
- Where a student has accumulated sufficient credit to gain a minor award of the Institute, ie Certificate or Ordinary Degree, this will be indicated on the posthumous parchment.

3 Procedure for the Award of Aegrotat and Posthumous Awards

- 1 The student, or if they cannot complete the form themselves, the Faculty, completes the [Proposal Form for Aegrotat/Posthumous Awards in Appendix 1](#), and includes relevant documentation to support the rationale for their proposal
- 2 This form is submitted to the Registrar's Office 8 weeks in advance of a Conferral event
- 3 The Registrar's agrees (or not) to the proposal and the Office of Academic and Student Affairs amends the student record
- 4 The recommendation to present either an aegrotat or posthumous award is agreed at the earliest meeting of Academic Council subsequent to the Registrar's approval
- 5 The Office of Academic & Student Affairs will then liaise with either the student, or in the case where the student is deceased, with the next of kin, with regard to arrangements to receive the award, ie attendance at the Conferral event

Appendix 1 Proposal Form for Aegrotat/Posthumous Awards

Proposal Form			
Student Details			
Candidate Name			
Student Number			
Programme Title			
Stage			
Proposal Rationale			
<i>(please include additional comments for the Registrar's information)</i>			
Degree Award Details			
Qualification to be Awarded <i>(Programme Title, Degree or other Award)</i>			
Type of Award <i>(Aegrotat/Posthumous)</i>			
Conferral Date, if known			
Next of Kin Details			
Name(s) <i>(If applicable)</i>			
Address			
Authorisation			
Head of Department Approval Signature		Date	
Registrar Approval Signature		Date	