**Programme Validation Committee**

**Request for Amendment to Current Programme or Module**

Programme title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year: \_\_\_\_\_\_\_\_\_\_\_\_\_

Requested Change: (Please tick accordingly)

Module Title Change Weighting Change: \_\_\_\_\_\_\_\_\_\_

Moving Module from one year to another: \_\_\_\_\_\_. Introducing a new module:

Other (Please explain):

**Outline Specific Change Requested**:

Proposed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Head of Faculty or Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Alert Faculty Administrator to proposed change**

Signature Chair of PVC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Approval by PVC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date created on Banner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This form must be signed by the Head of Faculty/Dept., prior to submission to PVC.

On approval by PVC, completed form must be submitted to Academic Affairs Manager, for creation on Banner.

Note:

* Please included the current Approved Course Schedule (ACS) and the proposed ACS