

# Modular Skills Provision Programme

## FAQs

### What are Modular Skills Provision courses?

These are shorter, more focused modules that can be offered in a flexible manner, through blended or online learning that allow people to gain important skills without taking considerable time away from the labour market.

### Who is Eligible to apply for a Modular Skills Provision course?

There are five categories of applicant to Modular Skills Provision programme. These are:

- Employed Persons
- Unemployed Persons
- Returners, ie those who are not in receipt of a payment from the Department of Social Welfare but who have been out of the work environment for a number of years due to caring obligations
- Formerly Self-Employed Persons
- Recent Graduates (for Level 9 courses only)

In addition, eligible applicants must be resident in Ireland, and must meet the nationality and EU residency rules as detailed below.

### What are the nationality and residency requirements for participants?

#### Nationality

Applicants must be normally resident in Ireland. They should hold EU/EEA/UK/Swiss nationality in their own right or who are:

- Persons who have official refugee status in this State. Time spent from date of official lodgment of application papers for refugee status will be included for the purpose of meeting the three-year residency requirement; **or**
- Family members of a refugee who are granted permission by the Minister for Justice and Law Reform to enter and reside in the State under Section 18 of the Refugee Act 1996; **or**
- Persons who have permission to remain in the State as a family member of a Union citizen under the provisions of the European Communities (Free Movement of Persons) Regulations 2006 and 2008 and Directive 2004/38/EC of the European Parliament and of the Council; **or**
- Persons who have been granted Humanitarian Leave to Remain in the State (prior to the Immigration Act 1999); **or**
- Be a person in respect of whom the Minister for Justice and Law Reform has granted permission to remain following a determination not to make a deportation order under section 3 of the Immigration Act 1999; **or**
- Be a non-EU/non-EEA/non-UK/non-Swiss citizen legally entitled to work full time in Ireland without having to seek an employment permit. These residents may be here as the spouse/civil partner or family member of an Irish or EU citizen and will have Stamp 4 or Stamp 4 EU FAM on their residence cards from Garda National Immigration Bureau

#### Residency

- Applicants must have been ordinarily resident in an EU/EEA/UK/Swiss state for at least three of the five years preceding their entry to the programme

**Note:** The period of residency for holders of Stamp 4 or Stamp 4 EU FAM is calculated from the date of receipt of the Stamp 4. Any period of residency in the state before this date will not be taken into consideration.

## How do I prove I'm Eligible to for a Modular Skills Provision course?

For each of the five eligible categories, each one requires a different form of eligibility verification. As part of the application form, you are required to upload one piece of information that is applicable to you, as follows:

### 1 Employed Persons

- Provide a copy of their most recent P60 or other revenue documentation

### 2 Unemployed Persons

Provision of any of the following is applicable:

- Proof of receipt of a Social Welfare payment
- Proof of signing for social insurance contribution credits
- Proof of being previously self employed
- Proof of actively seeking employment

### 3 Returners

- These are those who are not in receipt of a payment from the Department of Social Welfare but who have been out of the work environment for a number of years due to caring obligations. They must swear a declaration before a Commissioner of Oaths as evidence of this status. The form is available for download from <https://iadt.ie/study/jobs-stimulus-courses/>

### 4 Formerly Self-Employed Persons

- Provide a letter from Revenue or Accountant confirming the applicant is no longer trading

### 5 Recent Graduates (for Level 9 courses only)

- Provide a letter stating the date you graduated from your programme (a period of one year must have elapsed since completing your full-time undergraduate degree course at Level 8)

## I am interested in a course; who do I contact to get more information?

For information on admission to the courses, please email [postgradadmissions@iadt.ie](mailto:postgradadmissions@iadt.ie). For course specific information, please contact the following:

Course Title	Contact Names + Email Addresses
Certificate in Cyberpsychology	<a href="mailto:andrew.errity@iadt.ie">andrew.errity@iadt.ie</a>
Certificate in Interaction Design Principles	
Certificate in User Research & User Experience Design	
Certificate in Data Visualisation	
Certificate in Applied Digital Business	<a href="mailto:sylvia.wrynn@iadt.ie">sylvia.wrynn@iadt.ie</a>
Certificate in Cultural Event Management	
Certificate in Strategic Finance & Taxation	

The Faculty can provide information on all aspects of running their course and applicants should contact them for details on the course such as start and end dates, classes, and exam timetables.

## I am eligible for a place on a Modular Skills Provision course but my circumstances may change in the coming months. Can I continue my studies on the course if this happens?

Yes. All applicants must be eligible at the time of course commencement but if your circumstances change you may continue to completion.

## **I am a Returner but I am not in receipt of a DEASP payment. Am I eligible to do a course?**

Yes. Courses offered are open to Returners. Returners must have been ordinarily resident in an EU/EEA/UK/Swiss state for at least three of the five years preceding their entry to the programme.

## **As a Returner, how do I verify my eligibility?**

The applicant must show that they have been a Returner for a period of 9 of the previous 12 months to be eligible. Applicants should sign a declaration before a Commissioner for Oaths attesting to your status. This form can be downloaded from <https://iadt.ie/study/jobs-stimulus-courses/>

## **I recently graduated (in the last 12 months) from a full-time, Level 8, Honours Degree Course. Am I eligible to do a Level 9 Modular Skills Provision course?**

No. Recent Level 8 graduates must wait for a period of one year from graduation before they are eligible to do a Level 9 Modular Skills Provision course.

## **I am an EU citizen living outside Ireland, can I do a course?**

No. All course participants must be living in the state at the time of course commencement and also meet the nationality and residency requirements.

## **Am I liable for any costs associated with participating on a Modular Skills Provision course?**

A 10% course fee contribution for Level 8 and 9 courses is applicable for employed participants only. This is payable directly to IADT and should be paid via <https://epay.iadt.ie/invoice>.

There are no tuition fees for DEASP customers or Returners but any subsequent costs such as travel and course materials must be borne by the participant.

## **How many Modular Skills Provision courses can I apply for?**

Applications can be made online for a maximum of 30 credits.

## **Can someone undertake more than one Modular Skills Provision courses at the same time?**

Yes, participants can apply for a maximum of 30 credits, ie up to three courses.

## **When do the Modular Skills Provision courses start? What's the duration of each course?**

Please see the table below:

<b>Course Title</b>	<b>Proposed Start Date</b>	<b>Duration</b>
Certificate in Cyberpsychology	27.01.21	13 weeks
Certificate in Interaction Design Principles	27.01.21	13 weeks
Certificate in User Research & User Experience Design	27.01.21	13 weeks
Certificate in Applied Digital Business		
Certificate in Data Visualisation	06.02.21	06.03.21 (4 full days)
Certificate in Cultural Event Management	05.02.21	11 weeks
Certificate in Strategic Finance & Taxation	05.02.21	11 weeks

## **I am in receipt of a DEASP payment. What happens if I get a job while participating on a Modular Skills Provision course?**

For those in receipt of a DEASP payment, taking up a suitable job offer must take precedence over participation in one of our MSP courses. However, please discuss this with your Programme Chair as we will try to provide as much flexibility as possible in instances where participants get a job before their course is complete. Many courses are delivered flexibly online so it may be possible to combine work with continuing the course.

## **I have a disability and require additional accommodations; will these be available if I take up a Modular Provision Skills course?**

The Equal Status Acts 2000-2018 require educational institutions/service providers do all that is reasonable to accommodate the needs of a person with a disability. We have a Disability Officer as part of our Student Services and we would ask that you contact them on commencement of your programme.

## **The National Framework of Qualifications (NFQ) is mentioned in the application information. What is this?**

The NFQ provides a way to compare qualifications, and to ensure that they are quality-assured and recognised at home and abroad. See [www.qqi.ie](http://www.qqi.ie) for more information.

## **Are Modular Skills Provision courses recognised on the National Framework of Qualifications (NFQ)?**

Yes, all of the modules are defined as Special Purpose Awards and are at either Level 8 or 9 on the NFQ. They will allow you to achieve credits towards, not just a module, but towards completion of a full Degree, should you wish to continue on that path.

## **How do I apply for a Modular Skills Provision course?**

All applicants are made direct to IADT – to apply you will need to complete an application form, which is available [here](#), and submit it on or before the deadline date.

## **If I am accepted on a Modular Skills Provision course, do I receive any additional income support?**

Participation on a Modular Skills Provision course does not confer an entitlement to receive an income support payment or a student grant. Please contact your local Intreo Centre directly.

## **Do Modular Skills Provision courses run during the day?**

All of the programmes are delivered with some form of blended or online learning. Therefore, there could be a mixture of on and off campus or online. We advise all applicants to refer to the relevant programme page for further information.

## **Is it possible to do a Modular Skills Provision course online?**

All of the programmes are delivered with some form of blended or online learning We advise all applicants to refer to the relevant programme page for further information.

## **What is a blended mode of delivery?**

Blended delivery courses are a combination of online and classroom learning experiences. We advise all applicants to refer to the relevant programme page for further information.

## **I already have a higher education qualification. Am I eligible to apply for a Modular Skills Provision course?**

In general, yes. However, to be eligible for a place on a Level 9 course, a period of at least one year must have elapsed since completing and graduating from a full-time undergraduate degree course leading to a major award at Level 8 on the National Framework of Qualifications.

## **What DEASP payments allow me to apply for a Modular Skills Provision place in 2020?**

Those in receipt of the following payments are eligible for application to the courses.

- Jobseekers Benefit
- Jobseekers Allowance
- One Parent Family
- Disability Allowance
- Qualified Adults of Working Age
- Carers Allowance
- Farm Assist/Fish Assist
- Widow's, Widower's or Surviving Civil Partner's Contributory or Non-contributory Pension
- Blind Pension
- Deserted Wives Allowance

OR

- Be signing for social insurance contribution credits
- Be previously self-employed in Ireland

AND

- Be actively seeking employment

## **I used to be self-employed - am I eligible to apply?**

Yes, formerly self-employed people are eligible to apply for a Modular Skills Provision place.

## **I am unemployed but I'm not in receipt of any payment, can I apply for a Modular Skills Provision course?**

If you have been signing for unemployment credits or you were previously self-employed, you are eligible to apply for a part-time course place under Modular Skills Provision.

## **If I am accepted on a Modular Skills Provision course, do I receive any additional income support?**

Participation in Modular Skills Provision does not confer an entitlement to receive an income support payment, a student grant or the Back to Education Allowance.

## **I am unemployed. If I am offered a Modular Skills Provision course, do I need to inform my local DEASP office?**

Yes. If you are thinking of taking up a Modular Skills Provision course, you should contact your local DEASP office and let them know of your plans, and to check whether you need to go through any further steps with that Departments' services.

**Does participation on a Modular Skills Provision course guarantee continuation of my DEASP payment?**

Participation on a Modular Skills Provision course does not provide any guarantee of continuation of a DEASP payment. You should contact your local DEASP office in this regard.

**If I do not complete a Modular Skills Provision course, will this affect my DEASP payment?**

Social Protection entitlements are not connected to the outcome of a Modular Skills Provision course.

**IMPORTANT NOTICE:**

IADT strongly advises any applicant who is in receipt of any social welfare payments to clarify their situation with the DEASP prior to applying for a Modular Skills Provision course. IADT cannot advise you on social welfare payments directly.