

25th February 2021

Faculty of Film, Art & Creative Technologies Administrative Office - COVID 19 Arrangements

Information for Students

Please note the Faculty Admin team are all working remotely during the Level 5 restrictions however will arrange to meet with you on campus in the event of an emergency.

This information is to assist you with any Admin requests or supports you may need. Although currently not in the office, all Admin staff will continue to be available online via email and can meet with you online at any time. All student queries and requests will receive our immediate attention.

In the event of an emergency if you need to call into the Office in person, please arrange an appointment by email and we will accommodate your request as soon as possible. We are therefore asking students not to visit without an appointment due to social distancing constraints and minimising contact protocols. If you have documents that need to be signed or stamped or you have any letters you require, email us in the first instance and we will return it to you via your student email address once completed. Please try and avoid hand delivering documents to the office in person. In line with general Institute requirements all students if visiting the Office are expected to wear a face covering.

These procedures will be updated from time to time in line with general Institute policy.

For any queries or to make an appointments please contact:

Pamela.Gaynor@iadt.ie

For Deferral Forms, Medical Certs, and Student Files and for general queries please contact:

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