

# Student Card Photo Instructions

## For all Students New to IADT September 2021



Before you arrive for your First Year Matters/Induction, there are two things you must do – make sure you:

- 1 Register online
- 2 Email us a digital photo of you, in jpeg format

<b>Image Specifications</b>	The image should be no longer than 1000 pixels on the longest side (at 300dpi). This will give an image of approximately 5cm x 3.5cm
<b>Where do I send the image?</b>	This image must be emailed to <a href="mailto:studentidcard@iadt.ie">studentidcard@iadt.ie</a> The subject field of the email should state: <ul style="list-style-type: none"><li>– Your course code, ie DL827</li><li>– Your Student number, ie N00123456</li><li>– Your full name</li></ul>
<b>Colour or Black + White</b> <b>Are there specific instructions?</b>	<b>Colour</b> <ul style="list-style-type: none"><li>– You must show your full head, with your eyes open and clearly visible</li><li>– You should be facing forwards and looking directly at the camera</li><li>– Your head and/or face should not be covered, unless a head covering is worn daily for religious or medical reasons. The head covering must allow your full face to be clearly visible and should not cast any shadows on your face</li><li>– There should be no other person in the photograph</li><li>– If you wear glasses, ensure the photo is free from reflection or glare from your glasses and the frames should not cover your eyes</li></ul>
<b>When/where do I collect my card</b>	At First Year Matters/Induction Week in the Carriglea Building (week commencing 28 September 2020 – refer to the <a href="#">FYM page</a> for details)

Samples of correct and incorrect images are set out below.

