

Summer Examinations/Assessments 2023

Important Information + Frequently Asked Questions

Please see important information below regarding Summer Exam/Assessments 2023. **This is vital information and quite detailed so do take the time to read them through carefully.**

MAKE SURE YOU CAN ACCESS YOUR STUDENT EMAIL AND RESET YOUR PASSWORD IF NEEDED

When are the Results Issued?	The results will be issued to ALL students online, on or before 2.00 pm on Monday 12 June 2023 . Please be patient if this time is extended.
How do I access my Results?	<ul style="list-style-type: none">– Log onto the Student Self Service page– Login using your MS 365 details (if you don't remember your password, please contact support@iadt.ie to ask them to reset your password)– On this Student Self Service page, scroll down the list to Final Grades – Results; click on this– On the next page, input your year of study and your results will be available to you– Results from the Summer exam/assessment session will say SUM and those from Autumn will say AUT <p>If you have any issues with ICT, please email support@iadt.ie with your name, student number and a short explanation of your problem</p>
What do my Grades mean?	<p>You have PASSED IF</p> <ul style="list-style-type: none">– You have NO F, NP, I, IS, IA, W, FL or D grades and your Academic Standing/Award Class is PS, M2, M1, DT, 22, 21, H2 or H1– Grade DP means that you have passed a D grade by compensation (there is no requirement for you to repeat a DP grade)– Your Award Class is only calculated on completion of a programme <p>You have NOT PASSED IF</p> <ul style="list-style-type: none">– You have ANY F, NP, I, IS, IA, W or D grades (not DP) and your Academic Standing/Award Class is EX, DE, FL, AB, WH, WD or EB– If you have any of these grades, you will receive an email (to your student email) on how you need to repeat, as agreed by the Exam Board <p>EX beside a Grade or Exemptions Granted Academic Standing</p> <ul style="list-style-type: none">– EX beside a grade means you have passed the module and you do not have to repeat it– Exemptions Granted means that you are exempted from repeating those specific modules passed

How will I know if I need to Repeat?	<ul style="list-style-type: none"> – All students who are required to repeat a module or who have deferred modules or a year of study, will be emailed to their student email address with an email titled Decision of the Exam Board and this will detail specifically for you what the Exam Board decided in your case, ie your mode of repeat etc. Please ensure you have access to your student email address and check it regularly – this email will be sent out around mid to end of June
How do I Repeat?	<ul style="list-style-type: none"> – Students cannot progress to the next stage of their programme unless they have achieved all credits except in <i>very exceptional circumstances</i> where some students are allowed to carry up to 10 credits into the subsequent year. This is decided on a case by case basis by the Exam Board. – If you have to repeat modules, you will be automatically registered for these repeats by Academic + Student Affairs (you will not need to register yourself). The Exam Board may decide that you can repeat in a variety of ways, ie via repeat projects (summer/autumn projects), repeat examinations, repeat with attendance in the following year etc. This is a decision of the Exam Board and is made on a case by case basis for every student – You will be informed via email to your student email account what the decision of the Exam Board was in your case and in what way you have been requested to repeat
How much does it cost to Repeat?	<ul style="list-style-type: none"> – The fees for repeating will be dependent on the mode of repeat. To repeat an exam or undertake a repeat project, there is a standard fee of €25 per module which will be automatically applied to your account when you are registered for this repeat – For repeats with attendance, the pro rata cost of this repeat will be dependent on the number of credits you wish to repeat. The fees for 2021/22 currently stand at €3,819 for all Level 7 + 8 programmes. To work out the fees for your number of credits, simply divide the fee figure by 60 and multiply by the number of credits you are undertaking
What if I want to Appeal?	<ul style="list-style-type: none"> – You can appeal the grades of the Exam Board – The final date for appeal for the Summer Exam/Assessment session is Friday 16 June 2023 at 4.00 pm sharp. Please note that late appeals will not be processed – Please click on http://www.iadt.ie/study/current-student-info/appeal-of-assessment-result for information on how to appeal and appeal forms – All appeal forms must be emailed to Margaret.murray@iadt.ie, along with any back up information supporting your appeal plus evidence of payment of the appeal fee, on or before 4.00 pm on 16 June 2023 – There is a fee for an appeal, €25 per module up to a maximum of €100. This fee is refunded to you should your appeal be upheld. Payment for your appeal must be made via https://epay.iadt.ie/open
What if I still have Outstanding Fees?	<ul style="list-style-type: none"> – For students with outstanding fees, you can access your grades online for one week but then a hold will be placed on your account (on Monday 19 June) and you will no longer be able to access the information. You will also not receive a transcript of your grades

	<ul style="list-style-type: none"> – For those in non-award years, you will not be allowed to register for the coming academic year, even if you have passed all your modules. This means you cannot sit in class, attend lecturers etc – Repeat students will not be registered for repeats with attendance in the following year and will not be allowed to attend any classes – Students who are in their final year and have passed but still owe fees will not be invited to attend the Conferring until their fee is paid in full; you will receive further information prior to the Conferring about this – No transcript or parchment will be issued for any student who owes fees until such time as those fees are fully cleared – The link for payment of any outstanding fees is https://epay.iadt.ie/invoice – If you have any queries on fees, please email feesgrants@iadt.ie
What if I have Deferred a Module(s)?	<ul style="list-style-type: none"> – If you have received an I, IS, or IA grade for any modules, Academic + Student Affairs will register you for these deferred modules. There may be a charge for these modules, depending on the basis on which you were granted a deferral
I've received a Confirmation Letter – what does this mean?	<ul style="list-style-type: none"> – If you have received a Confirmation Letter, this means that you have failed a large portion of your programme and it is unclear to the Exam Board or the Faculty whether you wish to continue your studies with IADT. This will be sent to you via your student email. – You will be required to confirm if you wish to continue your studies with us by a specific date. If you haven't confirmed your intent to return, you will be withdrawn by that date – If you have confirmed your intent to return, you will either be able to sit for repeat projects/online exams (where these are available) or repeat all failed modules, with attendance, in 2023/24; the Head of your Department will make the decision on your mode of repeat and you will be informed of this prior to commencing your next year
Commencement Dates for 2022/23	<ul style="list-style-type: none"> – Returning students are due to commence on Monday 18 September 2023 (unless otherwise notified via www.iadt.ie) – For those who are repeating one or more modules, but not the full year, please contact your Faculty Office as to your date(s) of attendance
Autumn Conferring 2022	<ul style="list-style-type: none"> – If you have completed a Special Purpose Certificate programme, your parchment will be posted to you in November (no conferring ceremony) – The date for the Conferring is 17 November 2023. Details on the event will be emailed out all relevant graduands by early/mid-October 2023 – If you are outstanding payment of fees, you will not be able to attend the Conferring until such time as the fees are paid in full, nor can you receive your transcript or parchment until such time as the fees are paid in full. Please note that NO payment will be accepted at the event itself
What is GPA (Grade Point Average) + Progression	<ul style="list-style-type: none"> – For information on how your GPA is calculated, please go to http://www.iadt.ie/study/current-student-info/exams-assessments/grade-point-average-gpa

What are the Awards classes?	– For information on award classes, please click on http://www.iadt.ie/study/current-student-info/exams-assessments/award-classifications		
Important Links for Further Information	Examinations + Assessment	https://iadt.ie/for-students/exams-assessments/examination-timetables-and-regulations/	
	Appeals	https://iadt.ie/for-students/policies-procedures/appeal-of-assessment-result/	
	Deferrals	https://iadt.ie/for-students/policies-procedures/leave-of-absence-deferral-of-assessment/	
I still have Queries, who do I Contact?	To contact your Faculty Admin Office, here are the details:		
	Faculty of Film, Art + Creative Technologies	Fiona McKenna-Fahy	fact-office@iadt.ie
	Faculty of Enterprise + Humanities	Sylvia Wrynn	sylvia.wrynn@iadt.ie
	For queries for any of the Academic + Student Affairs team, please email one of the following:		
	Fees and Grants	feesgrants@iadt.ie	
	Exams	celine.blacow@iadt.ie or margaret.murray@iadt.ie	
	Appeals	margaret.murray@iadt.ie or emma.fry@iadt.ie	
	Transcripts	transcripts@iadt.ie	
	Conferring	conferring@iadt.ie	
	Registration	registration@iadt.ie	

FINAL NOTE: MAKE SURE YOU CAN ACCESS YOUR STUDENT EMAIL AND RESET YOUR PASSWORD IF NEEDED