

Minutes of the Governing Body Meeting – 14 June, 2023

Present: David Holohan (Chairperson), David Smith (President), Dr Fionnuala Anderson*, Turlough Conway*, Cllr. Anne Ferris*, Eoin Hicks Smyth*, Crow Mullen, Eva Perez*

Apologies: Maeve McConnon, Caitriona Murphy, Peter O'Brien

Absent without Apology: Cllr. Michael Clark, Dr Cormac Deane, Ben Harper, Cllr. Una Power, Punitha Sinnapan

In Attendance: Bernard Mullarkey, Elizabeth Stunell

*Attendance via MS Teams

This meeting took place in the Boardroom, Roisin Hogan House, IADT, with remote attendance being facilitated via MS Teams Platform – IADT Governing Body Group. Attendance for the meeting was monitored throughout the meeting by the Secretary to the Governing Body, and the Recording Secretary to the Governing Body. The meeting commenced at 12.00 pm, and concluded at 1.10 pm.

It was noted that this is the final meeting for outgoing Student Union President Eoin Hicks Smyth. The Governing Body expressed its appreciation to Eoin for his contribution to the Governing Body during his term of office.

1. Adoption of Agenda

The Agenda was adopted as circulated.

Proposed: Chairperson

Seconded: Crow Mullen

2. Conflicts of Interest

Crow Mullen declared a conflict of interest regarding Item 8.3 – Appointment of Student Members of the Governing Body.

3. Adoption of the Minutes of the Meeting of 10th May 2023 (incl. for Publication)

The Minutes of the Meeting of 10th May 2023 were approved (including approval for publication), with one correction – Dr Graham Love was not in attendance for Item 1.

Proposed: Crow Mullen

Seconded: Eva Perez

4. Matters Arising

- **Sustainability and Climate Action Roadmap** – a draft Terms of Reference for an Institute Sustainability and Climate Action Steering Group is being developed at present. The President has engaged external expertise from Mazars to advise on the Terms of Reference. A competency-based Sustainability and Climate Action Steering Group will be put in place early in the new academic year.
- **Governing Body Standing Orders** – it was noted that the updated governing Body Standing Orders reflecting the changes agreed by the Governing Body are yet to be published – this item will be actioned following the meeting.

5. Correspondence

- **Policy and Procedures for the Appointment of a Governing Body** – the Secretary/Financial Controller has received confirmation that IADT's Processes and Procedures for the Appointment of a Governing Body for IADT have been approved by Minister Simon Harris TD, Minister for Further and Higher Education, Research, Innovation and Science.

6. Technical Approvals

6.1 Bank Accounts

No changes to IADT's Bank Accounts.

6.2 Property Rentals

No rentals for approval at this meeting.

6.3 HR Appointments

No appointments to note.

7. Governing Body Committees and Academic Council

7.1 Academic Council – Minutes of the Meeting of 20th March 2023

Circulation of the Minutes of the Academic Council meeting of 20th March 2023 were noted by the Governing Body. An overview of matters discussed by Academic Council was given by the President. The need to provide training supports for staff involved in research has been identified and the necessary training supports have been developed and put in place. Work is also underway to develop Level 10 award pathways with a University partner.

7.2 Governing Body Nominations Committee – Minutes of the Meetings of 17th and 18th April 2023 and Summary Report of the Meeting of 30th May 2023

Circulation of the Minutes of the Governing Body Nominations Committee Meetings of 17th and 18th April 2023 and Summary Report of the Meeting of 30th May 2023 were noted by the Governing Body. A number of key points were noted: The election process for staff members of the Governing Body has been completed, with Eva Perez, Dr Cormac Dean and Turlough Conway being nominated as staff members of the Governing Body for a second term. In addition, Dr Grainne Kirwan has been nominated as the 3rd academic staff member of the Governing Body. The Governing Body congratulated all on their elections and noted that their nominations will be forwarded to the Nominations Committee. The Nominations Committee has appointed Mazars, following a procurement process, to run the appointments

processes for the nomination and recruitment of the Institute Staff Member and external members of the Governing Body.

8. Governing Body Resolutions

8.1 The Governing Body Approves the Annual Report 2021-2022 (14/2023)

Circulation of the Annual Report to the Year Ended 31st August 2022 was noted by the Governing Body, and the Annual Report was ~~Approved~~approved. Resolution 14/2023 was adopted by the Governing Body.

Proposed: Chairperson

Seconded: President

8.2 The Governing Body Appoints Sam Dunwoody as an independent Member of the Audit and Risk Committee for a second and final term of office of 4 years on the recommendation of the Audit and Risk Committee (15/2023)

The contribution and expertise provided by Sam Dunwoody as an external member of the Audit and Risk Committee was acknowledged by the Governing Body and Sam Dunwoody was appointed as External Member of the Audit and Risk Committee for a term of office of 4 years. Resolution 15/2023 was adopted by the Governing Body.

Proposed: Dr Fionnuala Anderson

Seconded: Chairperson

8.3 The Governing Body Appoints the Student Members to the Governing Body for a period of twelve months from 1st July 2023. (16/2023)

Due to the conflict of interest declared at Item 2 of the meeting, Crow Mullen did not participate in the consideration of this item. As per the provisions of the HEA Act 2022, the Student Union has proposed the following members of the Student Union for appointment to the Governing Body for a period of twelve months from 1st July 2023:

- Sean Kelly
- Crow Mullen
- Lavender Jane Gartlan

Resolution 16/2023 was adopted by the Governing Body.

Proposed: Chairperson

Seconded: President

9. President's Briefing

9.1 National Strategic Update

Circulation of the President's Briefing to Governing Body was noted and a number of key points from the Briefing were highlighted by the President.

- **Representational needs for the Sector** – the OECD report commissioned by the THEA Council to determine the representational needs for the Sector has now been completed. The President gave a brief outline of the key findings of the report which are being considered by the THEA Presidents at present. The benefits of having a single representative body to represent the sector in areas including national negotiations was highlighted.

- **Tertiary Project** – work to deliver the Tertiary Project is progressing well however, timelines for delivery of the project are very tight.
- **NTUTORR Project** – delivery of the NTUTORR Project work packages at IADT is continuing – Bernadette Meagher has now taken up her role as Institute Coordinator for the project with Executive leadership being provided by Daithi Mac Sithigh – Director of Strategic Projects.
- **CINNTE Review** – the CINNTE Review panel visit took place from 22nd to 26th May last with the CINNTE Review Panel meeting over 150 internal and external stakeholders across 30 sessions. The Review Panel provided feedback to the President and Executive on the successful conclusion of the Panel Visit, with key points from the feedback having been provided within the President's written report to Governing Body.
- **Student Recruitment** – applications through the CAO for IADT's programmes have now exceeded 5,000 for the first time in a number of years. A strong marketing campaign is being maintained in the lead up to the CAO Change of Mind on 1st July at which final application numbers to programmes will be known.
- **Graduate Exhibition** – the annual Graduate Exhibition was opened on campus on 25th May last and was a great success. The event was opened by broadcaster, media Executive and LGBTQ advocate Anna Nolan. An exhibition of selected works by this year's graduating students will also be held at the Lexicon over the summer, opening at the end of June.
- **Honorary Fellow of IADT** – the process for nominating nominees to be considered for the award of Honorary Fellow of IADT has now opened, with information on the Honorary Fellows process being provided within the President's briefing to Governing Body.

9.2 Strategy Implementation

- **Strategic Plan** – the consultation process on the development of the new IADT Strategic Plan is continuing but is a little behind schedule at present. Following feedback received from staff, an additional staff consultation process was held on 13th June. The session was well attended, and very positive feedback was received in relation to staff engagement during the session.
- **Campus Base in Dún Laoghaire** – the Offices on Library Road are now ready for occupation by IADT staff, and it is hoped to move a number of staff to this location over the summer. Work on the refurbishment of the Carnegie Library is progressing
- **Digital Media Building** – Minister Simon Harris TD, Minister for Further and Higher Education, Research, Innovation and Science, attended campus to mark the commencement of construction of the Digital Media Building on 1st June last.

9.3 Risk Management

- **Climate Action and Sustainability** – IADT continues to work towards reducing the Institute's Carbon Footprint in line with reductions required of the Public Sector to meet commitments in time for 2030. However, the significant challenge to this posed by the Quadrangle Building was noted by the President.
- **Employment Control Framework** – IADT is currently operating within the ECF ceiling. A significant number of IADT's staff cohort are currently engaged working on funded projects, with significant numbers of recruitment competitions being administered by the HR Team.

9.4 IADT: Financial Update

Circulation of the Variance and Expenditure Reports to the end of April were noted. Levels of expenditure are in line with projections for the time of year, with IADT currently showing a small positive variance for the year-to-date. There has been a small level of growth in self-generated income from campus rentals, non-accredited courses and bank interest.

10 Approval of Governing Body Meeting Schedule 2023/2024

Circulation of a proposed schedule of meetings for the Governing Body for the 2023/2024 academic year was noted, and the proposed schedule was approved.

11. Equality, Diversity and Inclusion Implications

- IADT's work in the area of EDI was noted during the CINNTE Review with a number of students relaying their positive experiences to the CINNTE Review Panel.
- Funding has been provided through the NTUTORR Project to support areas including sustainability to include a strong EDI element.
- IADT has been successful in retaining Bronze-level Investors in Diversity accreditation.

The Chairperson wished members of the Governing Body well for the summer break.

The next meeting of the Governing Body will take place on 13th September 2023.

Signed: _____
David Holohan

Date: _____