Semester 2 Examinations/Assessments 2024/25
Important Information + Frequently Asked Questions

Institute of Art, Design + Technology Dún Laoghaire

Please take note of the important information below regarding the Semester 2 Exam/Assessment Session for 2024/25. This includes essential details, so we kindly ask that you read through everything carefully.

ENSURE YOU CAN ACCESS YOUR STUDENT EMAIL AND RESET YOUR PASSWORD IF NEEDED

When are the Results Issued?	Results will be available online to all students **on or before 2:00 pm on Monday 9 June February 2025**. Please bear with us if there are any delays beyond this time.
How do I access my Results?	1 Log into the Student Self Service page 2 Use your MS 365 login details (if you've forgotten your password, please contact support@iadt.ie for assistance). 3 Scroll to "Final Grades – Results" and click on this link. 4 On the next page, enter your year of study, and your results will be displayed. • **JAN** denotes Semester 1 results. • **SUM** will indicate Semester 2 results. • **AUT** indicates the Repeat Exam Session. If you have any technical issues, please email support@iadt.ie with your name, student number, and a brief explanation of your problem.
What do my Grades mean?	– **Passed**: You have passed if you have **NO** F, NP, I, IA, IS, W, FL, or D grades. Your Award Classification will only be calculated upon completion of your full programme, so it will not be shown unless you are finishing your programme at this exam session. – **Not Passed**: If you have **any** F, NP, I, IA, IS, W, FL, or D grades, you will be notified via your student email about how to proceed, based on the decisions made by the Semester 2 Exam Board. **EX beside a Grade or Exemptions Granted:** – **EX** means you've passed that module and don't need to repeat it (you're exempt from repeating it) – **Exemptions Granted** indicates that you are exempt from repeating the specific module that you got an EX for, but there are still be other modules to repeat based on your results.
How will I know if I need to Repeat?	– Students who need to repeat a module or have deferred modules will receive an email titled "**Decision of the Semester 2 Exam Board**" to their student email. – This will provide details about the Exam Board's decision regarding your repeat process. – Please ensure that you can access and check your student email regularly.

How do I Repeat?	− If you've failed any module in either Semester 1 or 2, you **may not be able to progress** to the next year of your programme unless you've completed all necessary credits, except in exceptional circumstances (decided by the Exam Board on a case-by-case basis at the Autumn Exam Board meeting). − If you need to repeat a module, you will be automatically registered by Academic + Student Affairs (no need for you to do this yourself). − The mode of repeat (ie repeat project, repeat exam, or repeat with attendance in the following year) will be decided by the Exam Board based on your individual case.
How much does it cost to Repeat?	− If you are repeating a project or exam, the cost is **€25 per module** if you're which will be charged to your account when you're registered for the repeat. − For those who have to repeat with attendance, the cost depends on the number of credits you need to repeat. The fee for 2025/26 is **€3,819** for all Level 7 + 8 programmes. To calculate your fee, divide this amount by 60 and multiply by the number of credits you're repeating; ie, if you need to repeat 20 credits, the cost will be 3819 divided by 60 = 63.65 x 20 credits = €1,273
What if I want to Appeal?	− You can appeal your Semester 2 Exam results. The appeal deadline is **Friday 13 June 2025, at 4:00 pm**. Please note that late appeals **will not be processed**. − Visit this link for appeal instructions and forms. − Submit your appeal along with supporting documents and the appeal fee (via this payment link) to appeals@iadt.ie by 4:00 pm on or before Friday 13 June.
What if I still have Outstanding Fees?	Please note that if you have outstanding fees: − You'll be able to access your grades for one week only; then a hold will be placed on your account, restricting access to your grades and transcripts. − Repeat students will not be registered for their repeats, will not be invited to register and, therefore, can't attend classes for the following year − Final-year students who have passed but still owe fees will not be invited to the Conferring ceremony until all fees are settled. − No transcripts or parchments will be issued until fees are fully paid. − You can pay fees via this link. For fee-related queries, email feesgrants@iadt.ie.
What if I have Deferred a Module(s)?	If you have received an I or IA grade for any modules, you will be automatically registered for the deferred modules in the Repeat (Autumn) session (for IA grades) or the following year (for I grades).
I've received a Confirmation Letter – what does this mean?	− If you receive a Confirmation Letter, it indicates that you've failed a significant portion of your first semester and the Exam Board or Faculty needs clarification about your intention to continue your studies at IADT. Please respond by the stated deadline to confirm your decision.

	– If you confirm your intent to return, you may need to repeat failed modules (either as projects or with attendance in 2025/26). Your department head will provide details about your repeat process.
Autumn Conferring 2025	– The **Autumn Conferring** will take place on **Friday 31 October 2025**. Details will be sent to all relevant students in early by mid-September. – If you have outstanding fees, you will **not be allowed to** attend the Conferring or receive your transcript or parchment until all fees are settled. Please note that fees will **not** be accepted at the event.
What is a GPA + Progression	For information on how your GPA is calculated, please visit this link.
What are the Awards classes?	– For information on award classes, please click here
Important Links for Further Information	– Exams + Assessments – Appeals – Deferrals
I still have Queries, who do I Contact?	If you have any queries, please feel free to contact the relevant office: – **Faculty of Film, Art + Creative Technologies**: Fiona McKenna-Fahy (fact-office@iadt.ie) – **Faculty of Enterprise + Humanities**: Sylvia Wrynn (sylvia.wrynn@iadt.ie) or Helen O'Driscoll (helen.odriscoll@iadt.ie) For Academic + Student Affairs queries, email the appropriate department: – **Fees and Grants**: feesgrants@iadt.ie – **Exams**: exams@iadt.ie – **Appeals**: appeals@iadt.ie – **Transcripts**: transcripts@iadt.ie – **Conferring**: conferring@iadt.ie – **Registration**: registration@iadt.ie

Best of luck with your exams and assessments!

FINAL NOTE: MAKE SURE YOU CAN ACCESS YOUR STUDENT EMAIL AND RESET YOUR PASSWORD IF NEEDED